

FYFIELD AND WEST OVERTON PARISH COUNCIL 5 – 10/11

Minutes of the **PARISH COUNCIL MEETING** held on the 31st January 2011 at 7.00pm in the Kennet Valley Hall.

Present: Cllr M Spender (Chrm), Cllr T Butler (Vice Chrm), Cllr S Rogers, Cllr L Backhouse, Cllr J Janes, Cllr R Richards, Cllr T Mercer and Cllr P Burrowbridge.

Apologies: Cllr J Harding, Cllr R Scriven, Cllr J Woodget, Unitary Cllr J Milton & PC Sarah Watts.

In attendance: Mrs S Roberts (Clerk)

DECLARATIONS OF INTERESTS: None

54. MINUTES OF THE PREVIOUS MEETING: The minutes were approved unanimously and signed.

55. MATTERS ARISING FROM THE MINUTES:

Wheelchair Trail in West Woods – PB is awaiting a quote from the Forestry Commission before referring to the Landscape Group who will hopefully apply for a grant from MAB. **Action PB**

The Savernake opening times are different for each department but can be viewed on the GW website.

The bags of salt ordered by the PC were not delivered due to non communication from the WC delivery team, they have agreed to redeliver. VAC to discuss rules for its distribution. **Action TB**

Street Warden Scheme – Ramsbury stated that they covered themselves for Data Protection by advising parishioners that they would not share their details.

Bench outside One Stop – Marlborough Town Clerk has been instructed to deal with this issue - he would like a shelter as well, to display bus and train connection information. MS to raise again at MAB. **Action MS**

MS had suggested the school might consider asking members of the community to help with things like reading at the school rather than just the parents. **Action JW**

The Clerk had reported back details of the meeting with Mike Wilmott at the last Planning Meeting and provided an update on the progress of the hole in the hedge outside Old Meadow Cottages.

Safety regulations with regard to football nets at West Overton to be checked with WC. **Action PAC**

Lockeridge Gates – MS has spoken with Martin Cook who has agreed to a site inspection to look at repositioning, possibly at an angle, (any change to be agreed by the owner of Lockeridge House) and to check that they have the other Gate in their depot, ready to re-erect. **Action MS** (*Martin Cook has now replied: he is still to consider*

setting the Gates at an angle, but no major repositioning advised; the other Gate is still safely in the depot)

30 mph signs now in place. All comments regarding the repainting of the Gates outside Lockeridge House to be passed to the PAC.

Social Housing – The information booklet, Affordable Rural Housing, was confusing and very much the same as before although this time refers to PC's assisting at the planning stage; this may all become clearer on the completion of the Localism Bill. MS to discuss at Parish Forum. **Action MS**

The proposal to redirect the Lockeridge to Lower Fyfield footpath past Bridge Cottage has no further action from the PC until a formal application is received.

Confirmation has been received of the new 50mph speed limit to be implemented on the A4 at Fyfield. We have been advised this may not happen for at least two years subject to no objections being received. There will be no cost to the PC, and WC engineers plan to look at a change of colour on the road and possibly gates.

LB to report to MS on Lockeridge to Upper Fyfield possible speed limit request, MS to refer to Jemima Milton. **Action LB & MS**

A portable speed limit is apparently to be considered in Ivy Lane, RS to find out more details. **Action RS**

RS had met with Adrian Hampton and Martin Cook to discuss various traffic related issues, follow up letter to be written to Adrian Hampton. **Action RS**

The overflowing car park at The Bell will continue to be monitored. It has also been noted that delivery vans are unloading at the front of the pub which is obscuring the view to the A4 at the junction. WPC Sarah Watts to be contacted. **Action Clerk**

The Clerk has agreed to order 60 official wheelybin stickers from Wilts Police for distribution within the Parish. **Action Clerk**

MS, TB & Clerk to meet to discuss operational procedures before the next PC Meeting. **Action MS, TB & Clerk**

Clerk to implement a Chairman's Box. **Action Clerk**

Royal Wedding, 29th April 2011 – It was agreed to look at the possibility of combining the APM with the screening of the Royal Wedding and bring a picnic. To be advertised through UKN and also the school. **Action JW & MS**

Olympics – It was agreed that the school should be asked to look at celebrating this with a possible donation from the PC. Medals were suggested. **Action JW**

Diamond Jubilee 2nd – 5th, June 2012 – It was agreed that this could be divided among the villages as we did for the Jubilee in 2002. West Overton party organisers could be asked if they would like to do something. JW to add to her UKN report a request for what villagers would like to do and to contact any of the Councillors with ideas. **Action**

JW. It could also be raised in the Parish questionnaire being mooted by VAC.
Action VAC. A budget sum for 2012 should be considered. **Action Finance**
The possibility of a suggestion box in the KVH on the day of the APM to be looked into and put to the KVH Committee. **Action RR**

All other matters arising are covered under the headings below.

56. REPORTS FROM OTHER BODIES:

Marlborough Area Board - MS

Outstanding Issues –

381 Preserving our downland from excessive fencing and planting is now being handled by Andrew Lord of the AONB, and has thus been cancelled as a MAB issue.

603 Bus Shelter at One Stop – see Matters Arising.

1141 Footpath Fyfield 11 – MS to ask Jemima Milton to chair a meeting to see what progress can be made. **Action MS**

MS asked if the PC were happy for her to attend the PC Chairmans' Conference which is to discuss the proposed set up of a Parish Forum. The PC agreed unanimously.

The possibility of the PC having pages on a website to be raised at the Forum.

Please see full report attached.

MAVCAP – TB

Please see full report.

There was some discussion of the future of MAB/MaVCAP/the new Forum: we are still reliant on the MAB to become more open to debate and questioning before our Area can move forward successfully.

Kennet Valley Hall - RR

New heating has been installed; instructions for use will be handed out with the keys. The new hire charges were discussed (see attached). The Council requested it be made clearer in the tariff that use of the Playing Field on its own is free. **Action RR**

Please see full report.

Kennet Valley School – JW

The Friends of Kennet Valley School are organising a Ball to be held on June 11th in East Kennet, the price is £65 and all proceeds will go to providing the school with play and games equipment.

Please see attached full report.

Landscape Group – MS

The Landscape Group are to meet on Wednesday 2nd February with the AONB.

Please see attached full report.

Avebury World Heritage site Steering Group – SR

Not met.

57. PLANNING – RR

The next Planning Meeting is to be held on Tuesday 8th February at 7pm at West Overton Church.

TB's report on relevant points in the Localism Bill was noted. TB to keep the PC informed of any further developments.

The proposed privatisation of woodland was discussed with reference to West Woods: it is well-protected by AONB etc status, particularly NR3 (flora and fauna). We await further information from the government (*and since the meeting the AONB have also promised to keep us informed*).

The hole in the hedge outside Meadow Cottages is being investigated further by WC Enforcement, Clerk to report back progress at next Planning Meeting. **Action Clerk**

Please see attached reports re Localism Bill.

Conservation – JW

No report.

58. PARISH ASSETS – PB

The PC have been offered a Christmas Tree with a view to planting it on The Dene. The PC noted that this was not a native species and would prefer it not to be in the middle of The Dene, if at all. PB to discuss with residents around The Dene and report back to the PC. **Action PB**

A letter has been received from Jason Lewis, the Landlord's solicitor: he is still unable to confirm the proposed location of the allotments and playing field in West Overton.

Please see full report attached.

59. VILLAGE AMENITIES – TB

The Who'da Thought It has agreed to look at the website Pub is a Hub and has already expressed an interest in the possibility of a small library.

TB & MS met with Amanda Hutchings and the Clerk to discuss allotments in West Overton: further information is being gathered by Amanda regarding setting up an Association, drafting a lease and conferring with residents. Confirmation of exact location is still awaited (see above under PAC).

It was agreed to encourage all matters to continue to be progressed assuming, for the time being, that the PC would sign any lease with the Landlord, and then sign a further agreement with any Association formed. It was agreed that the Clerk (who is helping Amanda) would liaise on behalf of the PC. **Action Clerk**

A letter has been received from WC regarding the recycling skips, we are allowed two more between March and September. It was agreed that the Clerk should try and push for three as we are three villages, if this was unsuccessful it was agreed they should be located at West Overton and Lockeridge. Robin Swanton and the Who'da Thought It to be contacted and advised of skip dates. **Action Clerk**

Housing – LB

See matters arising.

Rights Of Way – PB

Please see attached full report.

60. Health Forum – TM

A date has been provisionally set for the Health Fair for 11th May 2011 in the Town Hall, Marlborough.

Please see attached full report.

61. TRAFFIC/ROAD SAFETY/POLICE – RS

All issues were covered under Matters Arising.

Police – Sarah Watts

Please see full reports attached.

62. EMERGENCY RESPONSE – JJ

Due to meet in April to discuss the Flood Plan.

Community Defibrillators were found to be extremely costly and recent studies had shown the numbers of lives saved to be minimal. The location in order to be accessible quickly to all three villages would also be problematic.

Please see attached full report.

63. COMMUNICATIONS – JW

Details of who to contact (WC) should people have difficulty completing the Census to be put in the next UKN report. **Action JW**

Please see attached UKN report.

64. FINANCE – RFO

The accounts for the year to date:

Balance carried forward from last year:	£5510.52
Total receipts for the year to 31 January 2011 :	£9904.40
Total payments for year to 31 January 2011 :	£6105.48
The available (cash book) balance at 31 January 2011 :	£9309.44

The following cheques were approved and signed – SR proposed & RR seconded.

838	Paul Slade – repairs to Lockeridge Gate (signed on 30 Nov 2010)	£211.50
839	Sophie Roberts – Clerk Salary – Dec/Jan 2011	£641.51
841	Sophie Roberts – Clerk expenses – Dec/Jan 2011	£25.20
840	Wiltshire Council – Grass Cutting Jan – Mar 2011	£238.54

The Clerk has applied for the Precept for 2011/12.

Donation requests have been received from Age UK Wiltshire and Marlborough and District Link, it was agreed that a donation of £20 be made to Age UK for helping 3 people within our Parish and £50 to Marlborough & District Link for making 73 trips. RR proposed and SR seconded. **Action Clerk**

Financial Regulations, Financial Controls and Financial Timetable to be reviewed at the next finance meeting. **Action FC**

65. CORRESPONDENCE (all covered within the meeting)

66. AOB

The meeting closed at 9.15pm

This is the last page of the minutes.

PLEASE NOTE

Next PC Meeting is on Monday 28th March 2011 at 7.00 pm at Kennet Valley Hall