

FYFIELD AND WEST OVERTON PARISH COUNCIL 4 – 10/11

Minutes of the **PARISH COUNCIL MEETING** held on the 29th November 2010 at 7.00pm in the Kennet Valley Hall.

Present: Cllr M Spender (Chrm), Cllr T Butler, Cllr S Rogers, Cllr J Woodget, Cllr J Harding, Cllr R Richards, Cllr R Scriven, Cllr T Mercer and Cllr P Burrowbridge.

Apologies: Cllr J Janes, Cllr L Backhouse, Cllr J Woodget, Unitary Cllr J Milton & PC Sarah Watts.

In attendance: Mrs S Roberts (Clerk)

DECLARATIONS OF INTERESTS: None

42. MINUTES OF THE PREVIOUS MEETING: The minutes were approved unanimously and signed.

43. MATTERS ARISING FROM THE MINUTES:

Wheelchair Trail in West Woods – PB is going to refer to the Landscape Group who will then hopefully apply for a grant from MAB. **Action PB**

The issue of Fyfield 11 is to be looked at by Adrian Hampton.

All other matters arising are covered under the headings below.

44. REPORTS FROM OTHER BODIES:

Marlborough Area Board - MS

TM to check opening times for Savernake and circulate. **Action TM**

WC can arrange for one tonne bags of salt to be delivered to PCs as long as suitable covered storage is available for distribution by the PC and also WC. VAC to discuss and look into. **Action VAC**

Ramsbury PC are running a Street Warden Scheme, they have a volunteer on each street who has the whole street's contact numbers in case of emergency or severe weather conditions. It was suggested we discuss at the Annual Meeting. MS to check with Ramsbury re Data Protection. **Action MS**

MS met with JM, Julia Densham and 4 other PCs to discuss the functioning of MAB and other issues: it was suggested a PC Forum may be the way forward.

No further progress has been made with regard to the possibility of a bench outside the One Stop in Marlborough. **Action MS**

Please see full report attached.

MAVCAP – TB

TB had attended one meeting since the last PC Meeting, details attached.

Please see full report.

Kennet Valley Hall - RR

Please see full report.

Kennet Valley School – JW

MS had suggested the school might consider asking members of the community to help with things like reading at the school rather than just the parents. **Action JW**

Please see attached full report.

Landscape Group – MS

No further progress.

Avebury World Heritage site Steering Group – SR

Please see attached full report.

45. PLANNING – RR

The next Planning Meeting is to be held on Monday 7th December at 7pm at West Overton Church.

The hole in the hedge outside Meadow Cottages is being investigated further by WC Enforcement, Clerk to report back progress at next Planning Meeting. **Action Clerk**

A meeting has now taken place with Mike Wilmott (WC Planning) to discuss pre-planning advice and other planning related issues on November 12th. Clerk to report at next Planning Meeting. **Action Clerk**

Please see attached full report.

Conservation – JW

JW has written a letter to residents on The Avenue in Lockeridge about the Chestnut Trees.

46. PARISH ASSETS – PB

The Lockeridge gate for the northern entrance is being stored at Dene Farm. RS to discuss with Highways the possible repositioning of the gates and report back to the PC in January with the PAC recommendation. In the meantime WC to put up 30mph signs (preferably temporary ones). **Action RS and PAC.**

The Clerk has now insured the one remaining gate.

JH had proposed at the previous meeting that the Lockeridge gates be painted white for improved visibility. Reflective paint at corners, reflectors and lights were also suggested, PAC to discuss at next meeting. **Action PAC**

RR confirmed he is now doing the checking of the KVH play area.

Noticeboards to be installed in West Overton and Lockeridge Bus Shelters, it was agreed that the one outside the KV School would be installed once the building works have finished. **Action PAC**

Please see full report attached.

47. VILLAGE AMENITIES – TB

The VAC are due to meet on 7th December to discuss allotments, draft Wiltshire Local Transport Plan and ‘how do we find out what services really matter to people in our Villages?’ at their next meeting. **Action TB**

Housing - LB

An information booklet has been received regarding Affordable Rural Housing, LB to be requested to look at and report back at the next PC Meeting. Social Housing to be put on the Agenda for January. **Action LB & Clerk.**

Rights Of Way – PB

The Travellers parked on the Ridgeway have been moved on by a WC Official and the Police.

It had been noted that there was a Bull on the Dene, which had been deterring some walkers from using it, this has now been removed.

The PC had been asked to comment on a proposal to redirect the Lockeridge to Lower Fyfield footpath across the river and keep the path on the east side of the road, avoiding passing through the garden of Bridge Cottage. PB to find out the official procedure. **Action PB**

Health Forum – TM

TM attended a steering group for the MAB Health Forum attended by Maggie Rae and Jemima Milton. JM & MR are due to meet with Jonathan Glover from Marlborough Surgery. The possibility of a Health Fayre to be held in April was discussed. The next meeting is due to be in January.

48. TRAFFIC/ROAD SAFETY/POLICE – RS

The Traffic Committee have put together a submission to Wiltshire Council for them to consider reducing the speed limit along the Fyfield section of the A4, this has now been approved for 50mph at the initial phase but will need to be approved next by a Cabinet Member. Site meeting to be arranged to look at which points it is to start and end.

Action RS

A report is currently being put together for the stretch of road from Lockeridge to Upper Fyfield for consideration of a speed reduction, RS & LB to progress. Adrian Hampton to be contacted. **Action RS & LB.**

A portable speed limit is to be installed in Ivy Lane, RS to find out more details. **Action RS**

RS had met with Adrian Hampton and Martin Cook to discuss various traffic related issues, follow up letter to be written to Adrian Hampton. **Action RS.**

Concerns were raised over the car park at the Bell overflowing into the road at weekends, it was decided that as the Bell has only just reopened to keep an eye on the situation until the next PC Meeting.

Police – Sarah Watts

WC and SW are regularly patrolling the Ridgeway, any Travellers found are being given notice to move on.

Official wheelybin stickers are now available from Wilts Police. It was agreed we would order 60 for distribution in the Parish. **Action RS.**

Please see full reports attached.

49. EMERGENCY RESPONSE – JJ

JJ attended a Flood Awareness day on 19th October in Salisbury, agreed to discuss possible Flood Plan next PC meeting since JJ not present.

Awaiting information regarding Community Defibrillators. **Action JJ**

Please see attached full report.

50. COMMUNICATIONS – JW

Please see attached UKN report.

51. FINANCE – RFO

The accounts for the year to date:

Balance carried forward from last year:	£5510.52
Total receipts for the year to 21 November 2010 :	£9904.14
Total payments for year to 21 November 2010 :	£5183.67
The available (cash book) balance at 29 November 2010 :	£10230.99

The following cheques were approved and signed – RS proposed & MS seconded.

834	Sophie Roberts – Clerk Salary – Oct/Nov 2010	£641.51
835	Sophie Roberts – Clerk expenses - Oct/Nov 2010	£30.60
836	Manor Farm – Grass Cutting 10 Oct 2010	£28.20
837	Friends of The Ridgeway – Membership renewal	£10.00

The Finance Committee met on 22nd November 2010 at 7.15pm at 5 Peacock, West Overton to consider expenditure requests for the next financial year, discuss the Precept, Draft Budget and review the Financial Regulations, Controls and Timetable.

The Finance committee recommended putting up the budgeted figure for asset repairs to £1500 to cover all the repairs required. The goalposts and nets at West Overton were discussed, it was decided that half the cost of the replacement could possibly be funded by MAB.

The Finance Committee were all in agreement to propose that the Precept for 2011 should remain at £9,000.

SR proposed and MS seconded that the Precept be set at £9,000 for 2011.

Clerk to apply to WC for 2011 Precept. **Action Clerk**

The Draft Budget had been considered by the committee: the Village Cleansing figure was amended as WC have suggested it unlikely we will receive any funding for this in the next financial year, and an amount of £50 was added under Amenities for any possible Area Plan Contribution. The Clerk had been asked to report back to the PC at the next PC meeting as to whether or not she felt it necessary to remain a member of the SLCC: the Clerk agreed not to be a member for 2011.

SR proposed and TB seconded approval of the Draft Budget for 2011.

An additional donation request has been received from The Friends of The Ridgeway for a donation to The Great Stones Way Appeal, PC decided against contributing.

Chairman's Box to be implemented. **Action Clerk**

The Annual Return has been now displayed on the notice-boards for 14 days.

Donation requests have been received from Age UK Wiltshire and Greatwood, emails have been sent to both requesting further information relating to our Parish. **Action Clerk**

Financial Regulations, Financial Controls and Financial Timetable to be reviewed at the next finance meeting. **Action FC**

It was noted that one of the football nets is need of repair, it was suggested that half the cost could be met by MAB funding with a suggested figure of £125. Safety regulations with regard to football nets to be checked with WC. **Action PAC**

52. CORRESPONDENCE

ML42 – A request had been received from the Ramblers for co-operation from the PC regarding ROW etc. PB has responded.

53. AOB

Annual Meeting to be discussed at next PC Meeting, suggestion of asking Adrian Hampton to speak.

Royal Wedding to go on agenda for next PC Meeting.

MS, TB & Clerk to meet to discuss general PC workings. **Action MS,TB & Clerk**

The meeting closed at 9pm

This is the last page of the minutes.

PLEASE NOTE

Next PC Meeting is on Monday 31st January 2011 at 7.00 pm at Kennet Valley Hall